



Date: 6 November 2025

Dear Register Class Teacher,

I, _____, parent / legal guardian, of _____
_____, in Grade _____, give permission for you to give him/her the 2025 Final
School Report after I have settled my 2025 account.

My I.D. number is _____ and my contact number
is _____.

(tick appropriate box)

I will personally settle the 2025 account and collect the 2025 Final
School Report, at school on Tuesday 2 December 2025 after their
concerts between 8:30 am to 12:00 pm.
(Grade R - 3)

YES	NO
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OR

(tick appropriate box)

I will personally settle the 2025 account and collect the 2025 Final
School Report, at school on Wednesday 3 December 2025 after their
concerts between 8:30 am to 12:00 pm.
(Grade 4 - 7)

YES	NO
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OR

(tick appropriate box)

I will personally settle the 2025 account and collect the 2025 Final
School Report, at school on Thursday 4 December 2025
between 7:30 am to 10:30 am.
(Grade 8 & 9)

YES	NO
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OR

(tick appropriate box)

I will personally settle the 2025 account and collect the 2025 Final
School Report, at school on Friday 5 December 2025
between 7:30 am to 10:30 am.
(Grade 10 & 11)

YES	NO
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Signature: _____

(We regret that reports cannot be emailed to parents)

FOR OFFICE USE ONLY:

Received by student on: _____

Student's signature: _____

Teacher's signature: _____